



**DIRECT DEPOSIT FORM** (ATTACH VOIDED CHECK OR

SCREENSHOT OF BANK ACCT NUMBER) EMAIL OR TEXT PICTURE TO:

[Christine@pettitstaffing.com](mailto:Christine@pettitstaffing.com) OR TEXT: 503-856-5856 OR Bring to office for print

I hereby authorize PETTIT STAFFING to directly deposit my pay in the bank account listed below. I have attached a voided personalized check (checking accounts) or deposit slip (savings accounts). This authorization is to remain in force until the Company has received written authorization from me of its termination or change. Also, I hereby grant PETTIT STAFFING the right to correct any such electronic funds transfer resulting from an erroneous overpayment by debiting my account to the extent of such overpayment.

Name (PRINT): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(**Check only one**)     Checking (attached voided check)

Savings (attach deposit slip and obtain ABA routing number from your bank)

Financial Institution: \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

Personal Account Number:																				
ABA (Routing)Number:																				

I understand that Pettit Staffing reserves the right to refuse any direct deposit request. I also understand that all direct deposits are made through the Automated Clearing House (ACH), and that funds availability is subject to the terms and limitations of ACH and my financial institution.

Payday is Always Fridays.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Pettit Staffing</b> <b>333 High Street NE, Suite 104, Salem, OR 97301 ** OFFICE: 503-419-6484 FAX: 503-385-1322</b>
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